

Town of Hayward Building Permit Ordinance Ordinance # 10—2010

Adopted August 10, 2010
Amended September 13, 2016
Amended May 8, 2018

I. INTRODUCTION

Town of Hayward Ordinance #01 - 2014 –UDC adopted on September 9, 2014 refers only to new one- and two-family dwellings.

This Ordinance covers all types of construction, Commercial, Industrial, and Residential, including the UDC Ordinance, whether new or additions to existing structures. The following conditions are in addition to the permit requirements of Sawyer County. This Ordinance requires Town Board approval of Commercial Building Permits.

II. PURPOSE AND INTENT

Through the adoption of this Ordinance, the Town of Hayward requires that a building permit must be obtained from the Town of Hayward. The intent is not to discourage construction or improvements but instead to provide the Town the opportunity to ensure orderly procedures are followed and any new construction adheres to the Town's current Comprehensive Plan, and all Town Ordinances including but not limited to the Town Subdivision, UDC, Highway, Private Road, Driveway, and the Highway Overlay District.

III. REQUIREMENTS

(A) Access roads or driveways shall meet all requirements of applicable Town ordinances.

(B) Residential Structures such as but not limited to New Homes, Garages, Additions, and/or Outbuildings:

(1) Copy of all documents submitted to and approved by Sawyer County Zoning to include lot size, road & property line setbacks and

(2) Sign a statement declaring any construction will not affect or interfere with Town of Hayward or neighboring properties drainage patterns.

(3) Payment of fee established by the Town Board

(C) Commercial and Industrial structures:

(1) All Commercial and Industrial construction plans must be reviewed by the Town of Hayward Planning Commission, and approved by the Town Board, before a Town Building permit will be issued.

(2) To be eligible for consideration the following documents, unless waived in part or whole, must be available to the Town of Hayward Planning Commission, and Town Board, 1 calendar week prior to regularly scheduled meetings. There is no cost for regular meetings. Special meetings will cost a minimum of \$500.00. Action by the Planning Commission will only be a recommendation to the Town Board of Supervisors for Town Board approval. Any approval may contain conditions necessary to comply with the intent of this ordinance.

a) Site plan, drawn to scale of not less than one inch to 100 feet, and showing and labeling the date of preparation and revisions; land owner's name; north arrow; lot dimensions; adjacent public streets and rights-of-way; easement labels and locations; existing and proposed structures and their dimensions; parking and loading areas; any outdoor storage or dumpster areas; visual clearance triangles; distances between structures and lot lines, and between structures and other structures; distances between structures and the centerlines of abutting streets and highways; floodplain(s); wetland(s); shoreland zone boundaries; distance between structures and the ordinary high-water mark of any abutting watercourse and the watermark as of the day of the sketch.

(b) Landscape plan, showing an overhead view of all existing and proposed landscaping on the site. The location, species, size at time of planting, and mature size shall be indicated for all new plantings.

(c) Grading and drainage plan, showing existing and proposed surface elevations, and proposed erosion control and storm water management provisions. Soils information may also be required.

(d) Utilities plan, showing existing and proposed locations and types of private well and on-site waste treatment systems, or connections to public sanitary sewer, water, and/or storm sewer.

(e) Building elevations, showing the dimensions, colors, and materials used on all exterior sides of the building(s).

(f) Sign plan, showing the location, height, dimensions, colors, materials, lighting and copy area of all signage.

(g) Lighting plan, showing the location, height, type, orientation, and power of all proposed exterior lighting.

(C) Commercial & Industrial Cont

(3) After the enactment date of this Ordinance, any Commercial or Industrial construction or pre-construction, i.e. site clearing, utility work, etc., without an application and payment for a Town of Hayward building permit will be in violation of this ordinance and will be subject to penalties.

(D) A Town of Hayward Building Permit must be acquired within 30 days of issuance of any Sawyer County Land Use Permit(s) that have been acquired for any building construction. Town Building Permits will expire one year after issuance. No refunds will be granted after issuance.

(IV) FEES

The building permit fee shall be determined by the Town Board.

(V) SEVERABILITY

The provisions of this ordinance are severable, and the invalidity of any section, subdivision, paragraph, or other part of this ordinance shall not affect the validity or effectiveness of the remainder of the ordinance.

(VI) ENFORCEMENT

The Hayward Town Board, and others as appointed by the Town Board, will be responsible for enforcement.

(VII) PENALTIES

There will be a \$25.00 late fee assessed if the Town permit is not acquired within 30 days of issuance of any Sawyer County Land Use Permit(s) that have been acquired for any building construction.

An additional penalty of \$50.00 will be assessed if:

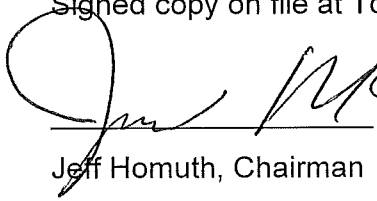
- 1) Residential construction is started without obtaining a Town Building Permit.
- 2) Commercial or Industrial construction is started without applying for a Town Building Permit.

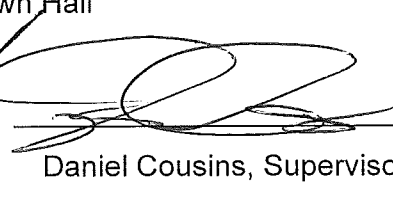
In addition to the above, possible revocation of building permit and/or monetary fines up to but not to exceed 5% of total project cost if the Town Building Permit has not been acquired within six (6) months of the issuance of any Sawyer County Land Use Permit(s) that have been acquired for any building construction.

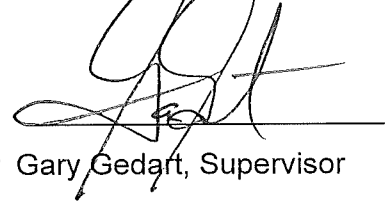
Adopted by Town Board August 10, 2010, amended September 13, 2016, May 8, 2018

Approved this 8 day of May, 2018

Signed copy on file at Town Hall


Jeff Homuth, Chairman


Daniel Cousins, Supervisor


Gary Gedart, Supervisor

Attested by: Bryn Hand
Bryn Hand, Clerk

5-1-208 J.Cervenka